

MAPT BOARD MEETING MINUTES

**Meeting place: Library Center, Springfield, Missouri.
Saturday March 22, 2009**

MAPT Board meeting was called to order at 1:00 p.m. by MAPT Board President Jerri Graven. Persons in attendance included: Jerri Graven, MAPT President, Kristi Perryman, President Elect, Lisa Nash, Treasure, Joyce Wilkerson, Member At Large, Kisa Roberts, S.E. Area Representative (Houston, Missouri/Texas County), and Larry R. Beckett, Secretary.

President Elect Report: deferred until New Business on the meeting's agenda.

Secretary Report: The minutes of the previous board meeting were offered. Past minutes are posted on the MAPT website. Joyce made a motion to accept the minutes. The motion was seconded by Kristi. The vote was unanimous.

Treasure Report: Lisa submitted a detailed Treasure's report to the Board.

TREASURER'S REPORT

Prepared for Board Meeting on March 21, 2009

Lisa Nash

Beginning balance

2827.03

Checks

1010	100.00	University of Central Missouri (Jan 10 workshop)
1011	40.00	Scholarship Reimbursement (Stephanie Niewoehner)
1012		VOID
1013	100.00	Janelle Cowels
1014	94.00	Darryl Haslam
1015	96.75	Kristi Perryman (reimbursement for coffee pot)
1016	69.23	Pam Dyson (reimbursement for Jan 10 area expenses)
1017	900.49	Jerri Graven (reimbursement for APT conference and additional expenses)
1018	125.00	Barb Hylton
1019	33.56	Joyce Wilkerson (outstanding)
1020	125.00	Kathryn Boone
1021	55.00	Scholarship Reimbursement (Stephanie Niewoehner) (outstanding)
1022	75.00	OTC room rental (outstanding)
	<u>1814.03</u>	

Expenses Not Accounted for with Checks

Workshop expenses	142.12
Post Office	<u>32.76</u>
	174.88

Misc

None

Deposits

1/23	1004.40	APT membership dues/Jan 10 workshops
2/12	790.00	St. Louis area meeting Jan 10
2/26	300.00	2/28 workshop
3/3	<u>340.00</u>	2/28 workshop/CPRT books
	2,434.40	

Outstanding checks

163.56

Ending balance

3436.08

Lisa indicated the report balance did not yet reflect income expected to be sent to her by S.W. Area Representative Darryl Haslam. She indicated when that income arrives; she will post it to the next report balance. Lisa was requested by the Board to contact the Missouri State Auditor's office and request an audit of the current and past financial records for MAPT. This motion was made by Lisa and seconded by Kristi. The vote was unanimous. Lisa will keep the Board updated on that process.

Member At large Report: Joyce submitted a detailed report to the Board: **Membership information and activities January 10, 2009 to present:**

* Updated MAPT Membership Lists continue to be submitted to Board Members, Area Representatives, and Tim Smith, Webmaster, on a monthly basis. Lists include complete, current membership information and separate lists designating New Members, Renewed Memberships, and Expired Memberships.

* Minimum of one email per month to Area Representatives to express appreciation, provide suggestions/recommendations regarding recruiting/maintaining members, suggest and request ideas regarding membership drives, request membership goal be set in each area of the state with accompanying plan to achieve goal.

* Personal contact with persons whose membership will soon expire re: renewal.

* Received response from APT that Gold Branch Criteria pertaining to required increase of Professional Members has been modified following MAPT request. The new criterion

is that states must MAINTAIN the number of Professional Members recorded March 31, 2008.

Referenced from January 10, 2009 Member at Large Report: Communication to APT to convey feedback from members who state they cannot renew membership due to current economic downturn. Requested information regarding national trend and possible modification of Gold Branch Criteria #2 pertaining to required increase of Professional Members by 5%.

* Contacted all Area Reps regarding each Area having their own display table at the annual conference June 2009. Content to include promotion of APT/MAPT membership and Play Therapy activities/resources offered in each Area of Missouri.

* Compiled specific list of APT members with expired memberships. Provided list to Board Members and Area Reps with the request to make contacts to encourage renewal.

Membership and Gold Branch Criteria:

Required number of Professional Members to achieve Gold Branch in 2009: 134

Current Professional Membership as of most recent report – February 2009: 124

Lisa suggested the Board authorize a \$5.00 MAPT buck for all past and present members who renew their MAPT memberships by March 31, 2009. A motion was made by Kisa to accept that suggestion. The motion was seconded by Kristi. The motion carried by a unanimous vote.

Ad Hoc Planning Programs Committee: Lisa and Joyce led the Board in a discussion concerning the progress, concerns, and duties of the Ad Hoc Planning Program Committee. Kristi recommended contacting Barb Hylton to ascertain if she was interested in serving on the Committee with Joyce and Lisa. Kristi will let the Board know when she has contacted Barb and received her decision. Kristi notified the board on March 24, 2009 that she had received an affirmative reply from Barb Hylton. Barb will soon be joining the Ad Hoc Planning Program Committee. *Welcome back, Barb, and thanks for volunteering!* The Board members participated in a discussion concerning future Fall workshops. Sending workshop/conference notification mail outs or flyers to potential attendees was discussed. It appeared that research supported the effectiveness of that type of notification. A motion was made by Joyce to plan a Fall workshop on or near September 26, 2010. Presenters suggested by Board members were Kristi Perryman and Barb Hylton. The workshop would be scheduled to take place in Springfield, Missouri. Joyce's motion was seconded by Kisa. Kristi abstained from the vote. Otherwise, the Board's vote was unanimous.

Some of the duties of the Ad Hoc Planning Program Committee explored by the Board during this meeting included helping to explore various topics for workshops and conferences, help in securing possible locations for training events, help with the CEU distribution process, assist in securing presenters, offer assistance in maintaining contact

with Area Representatives, helping Area Representatives, when needed, in scheduling meetings at least two or three times per year in their areas, explore cost effective methods in the planning of training events, organizing food costs and related responsibilities, monitoring budget concerns, and exploring various cost effective methods of advertising to maximize individuals attending scheduled training opportunities. It is acknowledged this is a work in process and should not be construed as an all inclusive list of duties or responsibilities of the Ad Hoc Planning Program Committee.

Old Business: The Board entertained a member discussion concerning the upcoming Annual Conference scheduled for June 5 and 6, 2009. Persons planning to attend the conference are encouraged to go ahead and make your reservations in order to have your rooms secured, and to receive the early bird specials. Full details for the conference are posted on the MAPT website. Lisa is preparing the postcards to be mailed out announcing the Annual Conference. They look **GREAT** Lisa. Efforts are being extended to invite all interested persons to attend the conference. The Board has arranged for two amazing presenters. You won't want to miss a day of this conference. A significant amount of work has gone in to planning the Annual Conference (Thank you, Lisa) and the Board encourages all interested person to plan to attend. Additionally, the members attending the conference will have an opportunity to participate in the Annual Business meeting. Lisa provided the Board with information concerning the decisions needing to be made concerning the details of the conference. The Board provided Lisa with direction in terms of those pending decisions. The Board entertained discussion concerning a request for an on-site helper for the conference, and requested paperwork copies for distribution. A motion was made by Kristi to accept the decisions made by the Board concerning the conference. The motion was seconded by Joyce. A unanimous vote was offered by the Board.

Newsletter Information: No information was made available at this Board meeting. Jerri indicated she would be in contact with Carolyn to secure an update on that process. Jerri will report back to the Board when she has additional information. Update from Jerri 3-29-09. Jerri has made contact with Carolyn and Terri. More information to come.

New Business: The Board entertained a discussion concerning the method for voting in this year's MAPT election process. In the past few years, the Board has experienced a decrease in the number of members responding when using a post card return method of voting for new Board Officers. During the Board's discussion, various members offered the concept of electronic voting through our MAPT website. Reportedly, that method of voting requires less time from members who are voting (ALL eligible voting members are encouraged to participate). A motion was made by Kristi to proceed with arranging for an electronic method of voting for this year's MAPT election. That motion was seconded by Lisa. Motion carried unanimously by Board vote.

Joyce discussed wanting to get an idea from our area representatives about whether or not they wanted to stay as area reps before election time. The Board discussed formulating some expectations for the position of MAPT Area Representative. These expectations would provide a better understanding of the opportunities of this position. These expectations include both responsibilities and incentives.

Joyce made a motion that the duties of an MAPT Area Representative would include their need to organize at least 4 area meetings a year, that they need to attend at least two (2) board meetings a year, and that they need to provide a written report to the Member At Large detailing their goals for the year which would include what 5% growth would be and a plan for obtaining that. In addition, an Area Representative would qualify for mileage reimbursement to and from two (2) Board meetings, and upon full completion of a year of service, the Area Representative would receive a 25% off coupon to be used on a MAPT workshop of their choice to expire one year from the end date of the completed year of service. This motion was seconded by Kristi. The Board voted unanimously to endorse this motion.

Kristi provided information concerning the MAPT scholarships and suggested changes in that information. The suggested changes included scholarship "Recipients may receive up to \$500.00 towards conferences hosted by MAPT." "Recipients must maintain current MAPT membership in order to redeem scholarship." A motion was made by Kristi to adopt the language change in the scholarship information. The motion was seconded by Joyce. The motion carried by a unanimous vote.

Kristi made a motion to suspend the Marilyn Farmer Scholarship for one year. After one year, the Board may choose to revisit their decision. The MAPT Board voted unanimously to suspend the Marilyn Farmer scholarship for a period of one year.

The Board received confirmation from Kristi that she would continue serving as Chairperson of the scholarship review committee, but Kristi requested additional assistance. Lisa and Larry volunteered to serve with Kristi in this year's scholarship review process. Members are encouraged to apply for the available MAPT scholarship.

The Board endorsed the recommendation by Kristi to review applications for annual awards. The two areas considered will include one current MAPT member school counselor and one current MAPT agency/private practice counselor. This recommendation received full endorsement by the Board.

The next Board meeting is scheduled for the evening of Thursday, June 4, 2009 at 6:00 p.m. at the Embassy Suites, St. Charles, Missouri.

Kristi made a motion to adjourn the Board meeting. This motion was seconded by Kisa. The Board voted unanimously on that motion.

MAPT President Jerri Graven adjourned the Board meeting at 5:10 p.m. on March 21, 2009.